***One of India’s leading producers of fertilizers and industrial chemicals,***

We are transforming our business through focus on Collaboration beyond boundaries, Relentless Focus on Results, Innovation, and unflinching commitment to deliverables and promises.

We are looking for individuals who enjoy working outside their comfort zone and are ready to accept challenges. We believe in achieving excellence in whatever we do. For this we provide a great degree of support through a combination of best of the systems & processes, employees’ capability building and their well-being.

We also place a considerable weightage to individuals who are proactive & self-motivated and have good inter-personal & social skills and have the ability to work in teams.

**JOB DESCRIPTION**

***Designation:*** *General Manager*  ***Function:*** *Technical Services*

***Location:*** *K8 Taloja* ***Sector:*** *Manufacturing*

* ***Purpose of the Job****:* This role is primarily responsible for planning and developing technical support to establish the requisite quality standards and operational excellence.
* Developing and implementing activities to improve product and process quality pro-actively.
* Ensuring compliance with regulatory standards by controlling SHE standards and practices as well as establishing strict implementation of Standard Operating Procedures.
* Improving the Raw material and utility efficiencies in the plant operations through periodical process audits, de-bottlenecking and up-grading the human resource knowledge base.

Develop, implement and continually improve IMS standards at K-7/8 & JNPT unit of DFPCL.

**Overview/ Responsibilities:**

|  |
| --- |
| **Key Accountabilities & Outcomes** |
| ***Key Accountability*** * *Main areas of accountability / key goals of the Job.*
* *Should contain five to Seven Key Accountabilities.*
* *Can be derived through Balanced Score Card Perspectives (Financial, Customer, Internal Process & Learning, and Growth)*
 | ***Major Activities/ Tasks**** *The tasks under Key Responsibility that the Job holder is supposed to perform to achieve the business goals*
 |
| * MIS - Preparation of the Revenue Budget of Production & Utility as well as Budget for the Technical Services department. Provide inputs to company’s Annual Report, MD’s Report to Board on Operations, Energy Conservation, SHE aspects etc.
* Process Improvements. - Periodical Meetings with Sub-ordinates and representatives of other Manufacturing Functions to review Production Activity for improvement plans. Review Failure Analysis Reports made by Process and Maintenance dept. and give recommendations related to Process improvement. Provide inputs for plant modification proposals and give recommendations. Organize Quarterly Technical Audits of the plants and make action plans for correcting deviations in co-ordination with HOD- Production
* Quality of Product and Process Development - Develop, establish and sustain IMS System. Review of QC Lab activities and analyze results to continuously improve quality/value of Laboratory Studies, manufacturing Process and Line Product. Review and analysis of Audit Reports to highlight areas of potential improvement.
* Monitor Statutory Compliances - Carry out investigation for all plant accidents, finalizing the report after due analysis of Process Safety.
* Training and Development - Organize Internal and External Training/ Seminar sessions for technical skill improvement of operating personnel
* Enforcing plant shut-down due to violation of EHS norms.
 | * Preparing the Annual Production Budget in reference to Sales Target and after due analysis of specific consumption trend, and taking into account additions/ modifications proposal if any.
* Taking the EHS culture to next higher level.
* Improvement plan of Raw Material, Auxiliary Chemical & Utility specific consumption
* IMS Certification by establishing the document control and monitoring system with young workforce.
* To develop competent Technical Cell in the new set up with diversified people.
* Meeting the Customer Expectations by continual interaction with domestic and international customer and improving the Product & Process quality.
* Identify training needs of sub-ordinates, technical personnel and nominate them for training program.
* Appraise performance of employees and counsel them
* Authorize purchase of books and softwares to the Technical Library
* Approve and finalize the data, to be communicated with external agencies
* Approve / reject modification proposals after due evaluation.
 |

|  |
| --- |
| **Education Qualifications / Background*** *State minimum qualification required by the Job Holder to work effectively on this position*
 |
| * Bachelor’s Degree in Chemical Engineering.
 |
| **Relevant and Total Years of Experience** * *Mention years of experience required for the job*
* *Elaborate more of the relevance / type of the job experience required by the role*
 |
| * Minimum experience of 20 years or above in the field of Manufacturing, Technical Services of continuous process chemical industries
 |
| **Technical/Functional Expertise*** *Stare minimum proficiency required on specific technical or functional skills required for the Job Role*
 |
| * Understanding of QC tool and techniques
* Knowledge of statutory requirement pertaining to chemical industry
* Knowledge of engineering standard
* Good computer skill
* Development of MIS.
 |